



WE'RE HIRING!

Senior Project Officer-Ilinniarniq Advanced Education Department
Closing date: January 31, 2025

Are you passionate about advancing post-secondary education in Nunavut?

Join us at Kakivak Association, where your expertise in human resource development and passion for adult education can directly impact the success of post-secondary Qikiqtani Inuit. We are seeking a dedicated **Senior Project Officer** to join the **Ilinniarniq Advanced Education Department** and who is committed to supporting post-secondary education through delivery of assistance programs, collaboration, and strategic initiatives.

■ **Who We're Looking For:**

- Individuals with a college diploma in Human Resource Development, Adult Education, or a related field, or those with equivalent experience (3 years) in program delivery or career services.
- Candidates with a practical understanding of the challenges facing Qikiqtani Inuit in acquiring post-secondary education and the ability to work and communicate effectively with them.
- Proficiency in computer word-processing and spreadsheet software, with strong interpersonal, listening, and communication skills.
- Familiarity with the Qikiqtani labour force, education institutions, and post-secondary education processes.
- Ability to work independently, with excellent organizational and presentation skills.

■ **What We Offer:**

- An opportunity to directly support post-secondary individuals by assisting with funding applications, program development, and collaboration with educational institutions.
- A dynamic role focused on increasing the effectiveness of post-secondary assistance programs and supporting the success of students throughout their educational journey.
- Salary range is **\$94,563 - \$118,204** plus Northern Allowance of **\$27,600**.
- Compensation and benefits include a salary based on experience, vacation travel allowance, health and dental insurance, and a pension plan.
- Staff housing is not provided for any position.
- Preference will be given to Inuit applicants.

Join Us! *Make a meaningful impact on the educational and professional development of post-secondary students. Help us empower the next generation of leaders by promoting access to education and supporting their academic and career goals.*

resumes@kakivak.ca

Only those selected for interviews will be contacted.